

GREENLAWNS SCHOOL WORLI
Final Examination -2017
COMPUTER

Std : V
Date: 22.02.17

Marks : 80
Time: 1½ hrs.

Q1a. Fill in the blanks with an appropriate word. (Write only answers) (6)

1. A presentation can be projected on a big _____ by attaching the computer to a _____ projector.
2. _____ give you an initial foundation to build a presentation.
3. Slide _____ refers to the way things are arranged on a slide.
4. _____ is written in a simple language and in a _____ manner.
5. _____ are used to connect one part of flow chart to another.
6. _____ means changing the appearance of the text.
7. The _____ effect makes the objects look impressive.
8. 3-D rotation option is present on the _____ _____ popup menu.
9. Ms PowerPoint saves a file with a _____ extension.

b. State the shortcut keys used for the following commands (write only answers) (4)

1. To save a presentation
2. To create a new presentation
3. To run a slideshow
4. To open a presentation

c. Write the commands for the following shortcut keys (write only answers) (4)

1. Ctrl+T
2. Ctrl+P
3. Ctrl+D
4. Ctrl+V

d. Match the emoticons in column A with its explanation in column B and rewrite the statements: (6)

A	B
1. :p	a. Winking face
2. <3	b. Unsure face
3. :/	c. Tongue face
4. :-)	d. Heart
5. :o	e. Sad face
6. :(f. Shocked face.

Q2a. State the full form of the given abbreviations (write only the answers) (6)

1. BCc
2. BTW
3. TC
4. ASAP
5. ISP
6. DND

- b. Draw the signs for the given flow chart functions. (6)
1. Connector
 2. Processing box
 3. Decision box
 4. Start/Stop box
 5. Flow lines
 6. Input box

Q3a. Define the following

1. Links (2)
2. Flowchart (2)
3. Line spacing (2)
4. Text box (2)
5. Word Art (2)
6. Algorithm (2)

b. Write the functions of the following

1. Output box (1½)
2. Processing box (2)
3. Connectors (1½)

Q4. Answer the following

1. What is a slide show? (2)
2. What is smart art? (2)
3. What effects can be added to a slide using the normal view? (2)
4. What is the use of arrows in a flow chart? (2)
5. Write the three things that are done in the outline view. (3)

Q5a. Tina was asked to give a shadow effect to the object inserted in the slide.

Help her to complete the steps by filling the blanks. (Write only answers) (5)

1. Select the _____ object
2. Click the shape _____ in the _____ group on the _____ tab and select _____ option.
3. A _____ menu will appear
4. Click the _____ centre in _____ sub- option.
5. The object will appear with a _____.

b. Complete the steps to edit a text object by filling the blanks.

(Write only answers) (5)

1. Open the _____ in which you want to _____ the text.
2. _____ on the text, a _____ will appear.
3. Place the _____ at that point where you want to edit the _____
4. Now make the required _____ in the text.
5. After _____ the text, click the _____ button on the Quick _____ toolbar to save the changes.

Q6a. Write an algorithm with the title getting ready for a party! (5)

b. Draw a flowchart to calculate the product of two numbers. (5)