GREENLAWNS SCHOOL, WORLI
Final Examination 2018
COMPUTER SCIENCE

Std: V   Marks: [80]
Date: 22.02.18   Time: 1½ hrs

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Question1

a. Fill in the blanks with suitable words (Write the answers only).   [8]

1. Power point helps in better _____ of the subject.
2. A presentation can be projected on a big screen by attaching the computer to a _____ _____.
3. Resizing option _____ or _____ the dimensions of an object.
4. Internet stands for _____ _____.
5. _____ engines allow the user to enter a _____ related to the information to be searched on a website.
6. _____ has given rapid growth to business _____.
7. Formatting helps us change _____ colour, pattern and _____ of a slide.
8. The _____ displays the information about all the mails received.
9. Email works like a _____ correspondence.

b. Match the components to compose a mail from column A to its functions in column B and rewrite the sentences.   [4]

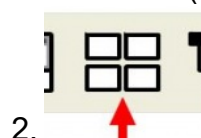| A	B
1. Cc	a. Email address of the person whom the mail has to be sent.
2. Subject	b. Email addresses are visible to all the recipients of the mail.
3. To	c. Email addresses are not visible to all the recipients of the mail
4. BCc	d. Main idea of the mail is typed in this field.

Question 2

a. Write the short cut keys for the following (write the answers only)   [7]
1. To save the presentation
2. To insert a new slide
3. To print the slide
4. To create a new presentation
5. To open a font dialogue box
6. To decrease the font size
7. To view the slide show

b. Complete the table by filling in the tab and group options (copy the table)   [5]

Option	Tab	Group
1. Browse for themes		
2. Insert text box		
3. Inserting clip art		
4. Use shadow effect		
5. Change background colours		

Question 3.

    a. Name the following (write only the answers)   [3]
      1. Founder of Yahoo
      2. Two internet service providers
      3. Two search engines
    b. Draw the emoticons for the following   [4]
      1. Crying face
      2. Heart
      3. Sad face
      4. Happy face
      5. Tongue face
      6. Shocked face
      7. Laughing face
      8. Winking face
    c. Write the full forms for the given abbreviations (write only the answers)   [5]
      1. HAND
      2. BRB
      3. LOL
      4. FYI
      5. DND
    d. Write the abbreviations for the following (write only the answers)   [2]
      1. Carbon copy
      2. By the way
      3. Take care
      4. Blind carbon copy
    e. Name the buttons shown below: (write only the answers)   [2]

1.   2.   3.   4.

Question 4.

    a. Define the following terms:
      1. Text box   [2]
      2. Slide   [2]
      3. Formatting   [2]
      4. Cellpointer   [2]
      5. Netiquette   [2]

Question 5

    a. Answer the following questions
      1. Why is an email account essential?   [1½]
      2. What are the two thing that are necessary while using an email account?   [1]
      3. What is the befit of using themes in power point?   [3]
      4. Name the two views where the layout can be modified.   [1]
      5. What is the use of the 'move object' feature?   [3]
      6. What is the default extension of power point?   [½]

Question 6.
    a. Name the different netiquettes to be followed while using internet.   [5]
    b. Write any five things that internet provides us.   [5]
    c. Write three jobs that can be done using the outline view.   [3]
    d. Name the two place holders of the slide master.   [2]
    e. Name the different views available on the view tab.   [4]
    f. What are the two options to change the font size?   [1]

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