

GREENLAWNS SCHOOL, WORLI
Final Examination 2019-2020
COMPUTERS

STD: VII
DATE: 05.02.2020

Marks: 80
TIME: 2 hr

Instructions:

1. All questions are compulsory.
2. All questions carry equal marks.

Q1. Fill in the blanks:

[5]

- a) _____ is the practice of taking someone else's work or ideas and passing them off as one's own.
- b) In an _____, items are in a specific order and need to be numbered.
- c) A _____ is a collection of information that is organised so that it can be easily accessed, managed and updated.
- d) Lists are good way to structure _____ documents.
- e) _____ refers to the junk e – mail in our mail.

Q2. Write true or false for the given statements; if false, write the correct statement.

[5]

- a) Digital footprint is a record of everything an individual does online.
- b) DBMS provides a difficult and unorganised way to sort information.
- c) Thumbnails are small versions of the images used on a web page.
- d) Adware are malware that track your online activities.
- e) A Table is a collection of related data stored in an organised manner.

Q3. Expand the tags:

[5]

- a)
- b)
- c) <dl>
- d) <th>
- e) <td>

Q4. Match the column:

a. Trojan	i. Software
b. Cracker	ii. Destroying your data
c. Marquees	iii. Dangerous person
d. DBMS	iv. Hyperlinks
e. Anchor tag	v. Moving or scrolling texts.

Q5. Complete the following steps:

a) Create a query to display the admission. [6]

Step 1 - Open the student database. Click on the _____ table to select it.

Step 2 - Click the create tab --> Query Wizard in the _____ group.

Step 3 - The _____ window appears. Click on Simple Query Wizard

Step 4 - In the Simple Query Wizard dialog box, select the _____ admn

Step 5 - Click the --> button to move it to the _____ window.

Step 6 - Click on _____ and click finish.

b) To assign any field as primary key. [4]

Step 1 - Click on the _____ tab --> _____

Step 2 - Select the field which you want to select as _____

Step 3 - In the Employee table shown in the example, click primary key on the _____ menu.

Q6. Answer the following

- a) What is data redundancy? State its use [2]
- b) What is List in HTML? [2]
- c) What do you understand by the term spamming? [2]
- d) What is known as Value attribute? [2]
- e) Write down the steps to add a new table to the database. [2]
- f) What is the basic structure of a table? [2]

Q7. Answer in brief:

- a) What is meant by Quick Access Toolbar? [3]
b) Write down the steps to create a database using a pre – defined template. [3]
c) Write down the steps to insert a new field in Ms Access. [3]
d) Write down the HTML code showing use of a numbered list for the given output. [3]

I. Mouse
II. Keyboard
III. Light Pen

- e) Explain the concept data consistency. [3]
f) Name any three data types and state their wages. [3]
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g) What are the rules for naming a field? [4]
h) Write down the steps using HTML code to display items in various bullet styles for the given output. [4]

Disc bullets list:
• Delhi
• Mumbai
• Kolkata
• Bangalore

- i) Write down the steps using HTML code showing use of description for the given output. [4]

A Description List
Coffee
- Black hot drink
Milk
- White cold drink

Q8. Label the diagram of components of the access window: [8]

