GREENLAWNS SCHOOL, WORLI

Terminal Examination 2019

COMPUTERS

STD: VI Marks: 80

DATE: 16.09.2019 TIME: 2 hrs.

**Instructions:**

1. All questions are compulsory.
2. All questions carry equal marks.
3. Draw neat and well labelled correct diagram wherever necessary.
4. Write only answers with proper sub-question numbers.
5. Only first attempt will be evaluated for objectives.
6. Figures to the right indicate full marks.

**Q1. Fill in the blanks: [5]**

1. The \_\_\_\_\_\_\_\_\_\_document stores names, postal addresses, e-mail addresses, etc.
2. The \_\_\_\_\_\_\_\_\_\_\_is very useful while working with multiple applications.
3. The \_\_\_\_\_\_\_\_\_\_\_\_\_\_ dialog box gives you printing choices for your document.
4. Programs use symbols called \_\_\_\_\_\_\_\_\_\_\_\_\_.
5. The \_\_\_\_\_\_\_\_\_\_\_\_\_ group to give your table a stylish look.

**Q2. Write true or false for the given statements; if false, write the correct**

**statement. [5]**

1. A computer contains a miniprocessor or hard disk on a monochip.
2. Minicomputer typically has the size of a refrigerator and are more

powerful than microcomputers.

1. An invitation letter written in notepad could be saved as invitation .lgo.
2. The plus-shaped placeholder helps to select the entire table at the top left

corner of the table.

1. To delete the table, select the table and click the delete table button in the

delete tab.

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**Q3. Match the columns: [5]**

|  |  |
| --- | --- |
| 1) Web page | a) .xlsx |
| 2) Ms Excel | b) .mp4 |
| 3) Video | c) .html |
| 4) Music | d) .lgo |
| 5) Ms LOGO | e) .mp3, .wav |

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**Q4. Give two examples of each of the following:**

1. Minicomputers **[2]**
2. Mainframe Computers **[2]**
3. Supercomputers **[2]**
4. Fifth – generation Languages **[2]**
5. Third – generation languages **[2]**

**Q5. Answer in short: [10]**

1. Which languages were designed to make programming easier, faster and cheaper?
2. Name the largest and most powerful computer.
3. Which is the most common type of computer for personal use?
4. Which computer used for playing games.
5. Which character helps you to search files in the computer?
6. What help us to organise and present information in an effective manner?
7. What is known as the intersection of a rows and columns?
8. Which window helps you to enter records to create the data source?
9. By which group options you can merge and split cells?
10. How text in a cell can be aligned?

**Q6. Define:**

1. PARAM **[2]**
2. Personal Digital Assistants **[2]**
3. Mail Merge **[2]**
4. Data Source **[2]**
5. Table **[2]**

**Q7. Answer the following question:**

1. What is known as File Formats? **[3]**
2. What do you understand by a term transferring of data? **[3]**
3. What are embedded computers? **[3]**
4. Write down the steps using send to for copying a file/folder. **[3]**
5. Write down the steps to change the table style. **[3]**

**Q8. Answer in brief:**

1. What are the steps to select the parts of table? **[4]**
2. What are the steps to insert pictures or shapes in the table cell? **[4]**
3. Write down the steps to merge cells. **[4]**
4. Explain first- generation computer languages (1GLs) **[4]**

**Q9. Draw neat and label diagram of machine language.** **[4]**

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