

**GREENLAWNS SCHOOL, WORLI**  
**FINAL EXAMINATION**  
**COMPUTER SCIENCE**

**STD : VII**

**Date :- 11/2/26**

**MARKS :80**

**TIME : 2 Hour**

**SECTION A (30 Marks)**

**Attempt all questions**

**I. Fill in the blanks:-**

**[10]**

- 1) The intersection of a row and a column is called a \_\_\_\_\_.
- 2) \_\_\_\_\_ bar is used to write formulae to perform different operations.
- 3) No of column in excel are \_\_\_\_\_.
- 4) Number of rows in excel are \_\_\_\_\_.
- 5) Title bar in excel is located at the \_\_\_\_\_ of windows
- 6) Html file have a extension name \_\_\_\_\_ or \_\_\_\_\_.
- 7) Cell is the smallest \_\_\_\_\_ of a worksheet.
- 8) Copying and moving have \_\_\_\_\_ meaning.
- 9) You can write text matter and image in \_\_\_\_\_ tag to display in web page.
- 10) You can also fill a \_\_\_\_\_ range with a series of numbers.

**II. Write full form of :-**

**[8]**

- 1) Li
- 2) Ul
- 3) Dl
- 4) Ol
- 5) Br
- 6) Png
- 7) Gif
- 8) Html

**III. Select the true or false:-**

**[12]**

- 1) You should always open an email received from unknown person.
- 2) You should always buy a licensed software.
- 3) You cannot increase the width of a column.
- 4) Status bar is present at the bottom of the windows in excel.
- 5) Column are the horizontal lines in a worksheet.
- 6) Rows are the vertical lines in a worksheet.
- 7) Ul print list in numbers.
- 8) Ol print list in bullets.
- 9) Name box in excel is also called a address bar
- 10) You cannot save the excel file in computer memory.
- 11) Copying and moving have different meaning
- 12) Once the data is entered in excel you cannot change.in worksheet.

**SECTION B (50 Marks)**

**IV. Define the following :- Do any 10 of the following:**

**[20]**

1. Spreadsheet
2. Worksheet tabs.
3. Formula bar
4. Orderlist
5. Unorder lists
6. Excel
7. Rows
8. Column.
9. Definition list
10. List item tags <li>
11. Address bar

**V. Define the following in details :- Do any 10 of the following:**

**[30]**

1. What are the features of excel?
2. What are the component of excel?
3. Explain autofill option in excel/
4. how to select cells using mouse?
5. How to delete cell?
6. How to edit data in excel?
7. How to create list?
8. How to change the column width?
9. How to move cell contents?
10. How to select multiple ranges?
11. What is keyboard shortcut to select an entire worksheet?

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